

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: DECEMBER 2021 - MARCH 2022**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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**November 2021**

**Clean Streets, recycling & Environment**

<p>Sustainable Drainage Approval Body (SAB) Adoption and Future Maintenance of Sustainable Drainage (SuDS) Features</p>	<p>Schedule 3 of the Flood and Water Management Act 2010 places a mandatory requirement for the Unitary Authority, acting in its capacity as a SuDS Approval Body, to adopt drainage systems that are constructed in accordance with Welsh Government Standards for Sustainable Drainage and approved proposals.</p> <p>Since the introduction of the legislation in January 2019, for qualifying developments the two main options for SuDS maintenance are:</p> <ul style="list-style-type: none"> <li>• A Management Company that will maintain the SuDS features. The funding will be paid directly to the management company through a continuous maintenance charge on all property owners.</li> <li>• A Commuted Maintenance Sum is paid by the developer to the Council to allow for future maintenance of SuDS features be undertaken by the Council.</li> </ul> <p>It is considered that the spirit of the legislation is to ensure that a single statutory body is responsible for the maintenance and inspection of SuDS features. Therefore, Cardiff Council as the SAB is the statutory body responsible for ensuring that the drainage system is maintained and inspected.</p>	<p>Amber/Amber</p>		<p>Cabinet</p>
<p>Local Air Quality Management - Annual Air Quality</p>	<p>To note the monitored results gathered in 2020 and recommend the finalisation of the 2021 Annual Progress Report for submission to Welsh Government for approval.</p>	<p>Amber</p>		<p>Cabinet</p>

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Progress Report				

### Culture & Leisure

Securing the Future of Cardiff's Heritage Buildings - Norwegian Church Update	This report will present to Cabinet proposals for the potential transfer of the Norwegian Church to a community-led organisation led by the Welsh Norwegian Society, and outline the next steps for progressing the proposal.	Amber/Amber		Cabinet
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### Finance, Modernistaion & Performance

Budget Monitoring Month 6	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include and analysis of key variances based on the first six months of the financial year.	Green/Gwyrd		Cabinet
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### Social Care, Health & Wellbeing

Disabled Adaptations	The Welsh Government have made additional funding available to undertake low level disabled adaptations, as a condition of this funding no means test will take place and disabled clients will not need to contribute to the cost of the adaptation. The value of the additional funding exceeds the cumulative value of client contributions that are collected. It is necessary to make amendments to our Policy under the Regulatory Reform Order to allow for this change before the end of the current financial year.			Cabinet
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### Strategic Planning & transport

Updated Gypsy and Traveller	The Council is required under Part 3 of the Housing (Wales) Act 2014 to undertake a Gypsy and Traveller Accommodation	Amber		Cabinet
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Accommodation Assessment	Assessment (GTAA) and to make provision for sites where the assessment identifies an unmet need for Gypsy and Traveller pitches. The first GTAA was approved by Welsh Ministers in 2016 and in accordance with the Act Local Authorities must update the GTAA every 5 years, This update is required to be submitted to Welsh Government by February 2021 and in order to meet this deadline an update to the GTAA has been undertaken. This report outlines the findings of this update and seeks approval to submit this to Welsh Ministers for approval.			

**December 2021**

**Leader**

Update on Welsh Government Regulations to Establish Corporate Joint Committees and Resultant Changes to the Cardiff Capital Region City Deal Joint Committee	<p>The purpose of the report is to:</p> <ul style="list-style-type: none"> <li>(i) Update Members on the introduction of Corporate Joint Committees (CJCs) as provided for in the Local Government and Elections (Wales) Act 2021;</li> <li>(ii) Consider the South East Wales Corporate Joint Committee Regulations 2021 that came into force on 1 April 2021, in respect of the establishment and operation of CJCs, with the economic well-being, transportation and strategic planning functions coming into being on 28 February 2022; and</li> <li>(iii) Consider the Cardiff Capital Region (CCR) Joint Committee Cabinet Report that sets out how the functions of the current Joint Committee will be transferred to the South East Wales Corporate Joint Committee (CJC) on 1 March 2022.</li> <li>(iv) Note the recommendations of such and the next steps in respect of implementing the CJC and new arrangements that will be reported to Council for further information and where relevant, approval, in the coming months.</li> </ul>	Green/Gwyrdd		Cabinet
Western Gateway	To enable the Cabinet to receive an update on progress in the	Green		Cabinet

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
	development of the Western Gateway partnership and related projects.			
City recovery Strategy	To consider the Greener, Fairer, Stronger Recovery and Renewal Strategy	Amber		Cabinet

### Children & Families

National Adoption Service for Wales: Hosting Arrangements with Cardiff Council	To consider the continuation of the hosting arrangement by Cardiff Council for the national and co-ordinating functions of the National Adoption Service for Wales (NAS) through its Central Team	Green/Gwyrdd		Cabinet
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### Clean Streets, Recycling & Environment

Recycling Strategy for Cardiff: 64% and Beyond	Cardiff's recycling performance. Whilst a key aim of the strategy is to get beyond 64% recycling, the strategy also takes into consideration the need to do this in a sustainable way. The Recycling Strategy is not just about increasing recycling, it is also about reducing waste, encouraging repair and reuse and contributing to a Circular Economy.	Amber/Amber		Cabinet
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### Culture & Leisure

Music Strategy Update	An update on the Music Strategy work to date, and to present to Cabinet a proposed voluntary busking guidelines for the city centre	Amber/Amber		Cabinet
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### Education, Employment & Skills

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Adult Community Learning (ACL)	<p>As the city starts to recover from the impacts of the pandemic, the Adult Community Learning team will need to reskill and upskill an increased number of learners in both digital and work skills qualifications. The service needs to ensure that it meets the needs of all communities across the city</p> <p>Due to an anticipated ongoing annual reductions in the Adult Community Learning Grant from April 2022- 2025, changes are needed to the way the service is delivered to ensure that the increased demand is met and resources are used in the most efficient way.</p>	Amber/Amber		Cabinet

### Finance, Modernisation & Performance

Corporate Risk Register	The report will inform the Cabinet of the key risks facing the Council	Amber/Amber		Cabinet
Calculation of the Council Tax Base 2022/23	The Council has a statutory obligation to agree the Council Tax Base by 31 December each year. This decision has been delegated to Cabinet.	Green/Gwyrd		Cabinet
Mid Year Performance Report 2021/22	This report presents a summary of the Council's performance for first half of the 2021/22 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary			Cabinet

### Housing & Communities

Over-cladding Project	There are a number of houses both in council and private ownership which have very poor thermal insulation due to the nature of their construction. An opportunity has arisen for the Council to secure Welsh Government funding to improve the private properties			Cabinet
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	alongside the council owned properties and therefore deliver a complete scheme. If this is to go ahead the Council would need to lead on the commissioning and management of the works for both council and private properties. Talks are currently ongoing with the Welsh Government about the details and viability of the scheme.			
Empty Homes Policy	The Shared Regulatory Service, in conjunction with Cardiff Council, has developed an empty homes policy. This report seeks it's adoption by Cabinet. The Policy outlines some of the tools that the Council will use to bring empty homes in the private sector back into use. Adoption of the policy does not in itself have any resourcing or financial implications, but if the Council does decide to target certain properties for enforcement action then this will of course require that resources be made available, which would be considered on a case by case basis.			Cabinet

### Investment & Development

Corporate Property Strategy 2021 to 2026	<p>The report will present an updated Corporate Property Strategy for the next 5 years.</p> <p>The strategy will outline the objectives, management principles and key initiatives relating to the Council's land and property estate and will include 5 year targets relevant to delivery of capital receipts, running cost reduction, maintenance backlog reduction, carbon reduction and revenue income.</p>			Cabinet
Disposal of freehold title in land at St Mellons to Linc Cymru Housing Association	The report will present an opportunity for the Council to dispose of its freehold interest in a parcel of land in the St Mellons ward that is currently let to Linc Cymru Housing Association.	Green/Gwyrdd		Cabinet

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### Strategic Planning & Transport

Llandaff Conservation Area extension - Confirmation of Article 4 Direction	Following the Cabinet decision in December 2020, an Article 4(2) Direction was made in August 2021 to remove permitted development rights for The Avenue and eastern end of Fairwater Road, which was designated by Cabinet at that meeting.	Green/Gwyrdd		Cabinet
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### January 2022

### Leader

Bilingual Cardiff Strategy	Standard 145 of the Welsh language standards requires Cardiff Council to produce and publish a five year strategy which sets out how we will promote and facilitate the use of Welsh. This strategy will include a target to increase the number of Welsh speakers within Cardiff as well as specific actions to facilitate the use of the language to support the Welsh Government's Cymraeg 2050 vision to achieve a million Welsh speakers by 2050.  The first Bilingual Cardiff Strategy was put in place for 2017-2022 and this represents its first revision and will be operational for 2022-2027.	Green		Cabinet
Race Equality Taskforce Annual report	To receive the annual report of the Race Quality Taskforce			Cabinet

### Children & Families

Childcare Sufficiency	The Childcare Act 2006 Regulations places a duty on Local	Green		Cabinet
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Strategy	<p>Authorities to <i>“prepare and publish assessments of the sufficiency of the provision of childcare in its area”</i>.</p> <p>The Childcare Sufficiency Assessments (CSA) “must be prepared and published at five yearly intervals”, however, following the Covid-19 pandemic, the new full CSA must be submitted to the Welsh Government by 30th June 2022.</p> <p>The legislation and accompanying guidance states that the key tasks that the Local Authority is required to undertake to assess the supply of childcare are:</p> <ul style="list-style-type: none"> <li>• to identify the demand for childcare</li> <li>• to analyse if gaps exist and to develop an action plan to deliver the Local Authority duty to secure, <i>“so far as is reasonably practicable, sufficient childcare to meet local needs of parents, (albeit for working parents or parents undertaking education or training) to assist them to obtain work.”</i></li> </ul> <p>Regards must be given to families wishing to access childcare:</p> <ul style="list-style-type: none"> <li>• through the medium of Welsh.</li> <li>• for children with a disability or additional need.</li> <li>• for those wishing to access childcare, funded via Flying Start, the Childcare Offer, employer supported vouchers or tax-free childcare, and lower income families.</li> </ul> <p>Childcare: statutory guidance for local authorities (gov.wales)  <a href="https://www.legislation.gov.uk/wsi/2016/88/made">https://www.legislation.gov.uk/wsi/2016/88/made</a></p> <p>Legislation requires the draft CSA to be published bilingually on the Council’s website for consultation and stakeholder feedback for a period of 28 days, and the local authority <i>“must amend the draft</i></p>			

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	<p><i>assessment in such way as they consider appropriate in response to any comments received.”</i></p> <p>Approval is sought for the draft Cardiff CSA to be translated and hosted on Cardiff Council website for the statutory 28-day consultation period</p> <p>Approval is sought for delegated officer powers to sign-off the post-consultation version for subsequent submission to Welsh Government by June 2022</p>			

### Clean Streets, Recycling & Performance

<p>Environmental Enforcement Policy</p>	<p>Cardiff Council has statutory duties and responsibilities as a Waste Collection Authority, Waste Disposal Authority and Principal Litter Authority to manage litter, waste, certain statutory nuisances and relevant issues affecting local environmental quality within its administrative area.</p> <p>In July 2007, the Executive agreed that the responsibility for dealing with local environmental quality issues would be centralised within the Environmental Enforcement Team</p> <p>The issues that detrimentally affect the local environmental quality of our communities are incorrect presentation and storage of waste, litter, graffiti, fly posting, distribution of free literature, dog fouling and the illegal deposit of waste without an environmental permit (Fly tipping), high hedges and waste accumulations.</p> <p>In order to tackle the above issues and improve local environmental quality, the Enforcement Policy needs to support an expansion of current powers and allow delegation to Officers in other Service Areas, such as Housing and Parks.</p> <p>G</p>	<p>Green/Gwyrdd</p>		<p>Cabinet</p>
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Vehicle Transition Strategy - Delivering A Emission Fleet For Cardiff Council	<ol style="list-style-type: none"> <li>1) Approve the new Corporate Policy for vehicles in stage 1 and 2 that all new vehicles purchased by xxxx must be ULEVs and that any exemption to this must be supported by a business case. (TBC)</li> <li>2) Approve the phased replacement strategy as set out in the report.</li> <li>3) Approve the undertaking of a detailed assessment to develop a robust and fully costed roadmap for the Council's ULEV Transition to 2030, which will be brought back to Cabinet in Autumn 2021 for formal approval.</li> </ol>	Amber/Amber		Cabinet

### Finance, Modernisation & Performance

Homeworking Policy	The report is to bring forward a revised homeworking policy to support the increase homeworking following the COVID 19 pandemic and changes that are needed to be made to core office accommodation. Cabinet will be asked to approve the revised policy.	Green/Gwyrdd		Cabinet
Performance Management and Data strategy	To consider the Performance Management and Data strategy	Amber		Cabinet
2022-23 Budget Proposals for Consultation	To consider the budget proposals for consultation	Amber		Cabinet

### Housing & Communities

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Approval in principle for Package deals to deliver around 30 new council homes	The council has an opportunity to enter into a 'package deals' with developing contractors for the delivery of a new housing development scheme. This would see around 30 x 1 bed flats for older people delivered in Riverside	Amber/Amber		Cabinet
Housing Support and Homelessness Strategy	<p>The Welsh Government has put in place a new requirement for each local authority to develop a Housing Support Programme Strategy. This must be developed every four years, with a mid-point review every two years. It should outline the strategic direction of the local authority for housing related support services.</p> <p>It will provide a single strategic view of the local authority's approach to homelessness prevention and housing support services, and will be the single strategic document on housing support and homelessness prevention. It must also satisfy the existing statutory requirements for a homelessness strategy under Part 2 of the Housing (Wales) Act 2014.</p> <p>The Strategy will take into account how it can support delivery of the Welsh Government's vision and aims for the prevention of homelessness and the transformational shift required to move to a rapid re-housing approach.</p> <p>This will replace the existing Homelessness Strategy 2018 – 2022. and Rough Sleeping Strategy 2017 – 2020.</p> <p>It is envisaged that the new Strategy will incorporate the new vision for homelessness and housing support already set out in previous cabinet reports as part of the No Going Back commitment.</p>	Amber		Cabinet

**Investment & Development**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
ISV Update (Velodrome FBC)	The report will outline the completion of the procurement and the FBC for the delivery of the Velodrome.	Amber/Amber		Cabinet
Atlantic Wharf Update - Red Dragon Centre Outline Business Case	The report will present options for the future of the existing and new Red Dragon Centre in association with the regeneration of Atlantic Wharf.	Amber		Cabinet

### Social care, Health & Wellbeing

Aging Well/Older Persons Strategy	<p>The Strategy will be a 4 year strategic plan to deliver excellent outcomes in for adults in Cardiff.</p> <p>It will set out how the service and partners will develop and improve the range of preventative and care and support services for adults; improve social work practice, and develop the workforce and achieve improved performance.</p>	Amber/Amber		Cabinet
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### February 2022

#### Leader

Corporate Plan	To agree the Corporate Plan for 2022-23	red/coch		Cabinet
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### Finance, Modernisation & Performance

Budget 2022-23	To agree the budget for 2022-23	Red/Coch		Cabinet
Budget Monitoring Month 9	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will			Cabinet

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	include and analysis of key variances based on the first six months of the financial year.			

### Strategic Planning & Transport

Cardiff Intelligent Transport Systems (ITS) Strategy / Control Room - Next Steps	Intelligent Transport Systems (ITS) make dumb transport infrastructure smart. They optimise what exists without expensive, disruptive road building schemes. Cardiff's ITS Strategy will ensure journey makers make best use of the City's existing transport network. The Strategy will promote better journey options directly to journey makers to increase active travel and public transport use. It will integrate smart parking, facilitate potential future workplace charging and road-user charging/clean air zones, increase journey time reliability, improve bus priority, enable electronic road restrictions, support the Metro and cycleway schemes and provide intelligence to a new network command and control room. The Strategy will boost the City's offer as an economic, sporting and social hub, improve public health and deliver on the aims of the Council's key policy initiatives, including the Cardiff Transport White Paper, the SMART City Roadmap and the One Planet Cardiff 2030 aim to make the City carbon neutral.	Green/Gwyrdd		Cabinet
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**March 2022**

### Finance, Modernisation & Performance

Pay Policy	To agree the Pay Policy 2022-23	Green		Cabinet
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